



Florida Federation of Fairs Scholarship Procedures & Guidelines

1. Applicant must have submitted an application for or be currently enrolled in the Institute of Fair Management and be a Florida resident involved with a Florida Fair.
2. Applicant may apply each year he or she is enrolled in the Institute, but shall not be eligible to receive a scholarship more than 6 years. Preference for awarding of scholarship each year will be to first-time applicants.
3. Application period is January 1, through April 1 of each year.
4. Each year one (1) scholarship of \$1000 each may be awarded if committee deems there is a qualified applicant.
5. Scholarship winners will be announced at the Florida Federation of Fairs Annual Banquet.
6. The scholarship can be used for payment of registration fees associated with Institute courses offered at any of these events:
 - a. CyberSeminars
 - b. Spring Seminar
 - c. Institute Retreat
 - d. Annual Convention
7. The scholarship amount will be disbursed as reimbursement for fees as noted above upon presentation of request for same.
8. Recipient must use some portion of monies by June 30th of the following year (for example – recipient named in 2010 must use some portion by June 30 of 2011). Recipient must draw part of the funds each year and has up to 4 years for fund depletion.
9. Scholarship applicants will be evaluated by a committee and awards made upon the the following criteria:
 - a. 50% will be based on participation of Florida Federation of Fair Activities
 - b. 30% of score will be based upon financial need of applicant
 - c. 20% of score will be based upon essay section of application. This section will be evaluated in a “blind” situation (no names visible to committee).

INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS

PO Box 985, Springfield, MO 65801 800-516-0313 toll free 417-862-5771 417-862-0156 fax

www.fairsandexpos.com